**Spectrum Cable Opt-Out/Opt-In Policy**

As of January 1, 2020, residents of Heaton Court will have the opportunity to “Opt Out” of Cable Television Service provided to the Stockbridge Housing Authority through a “Bulk Agreement Contract” by Spectrum.

As of July 1, 2020 and each July subsequently thereafter, residents of Heaton Court may choose to either Opt In or Opt Out of the cable services.

**Current Residents:** An existing tenant who requests to drop or reinstate the cable service will be permitted to do so annually as part of the lease recertification process. This is to be effective every July 1st.

A request form will be placed in the recertification package for those residents who wish to change their status regarding cable service. All billing and service changes will be effective annually on July 1st. This procedure has been implemented to avoid multiple requests to add and/or delete services throughout the year.

Tenants opting out will be required to turn in the cable equipment assigned to their unit. Tenants needing assistance with this process must contact the office.

**New Residents** A new tenant will pay the current monthly cable service rate that is in effect at the time of initial lease up.

A new tenant who requests to Opt-Out of cable service will be “absorbed” by the Housing Authority until the annual lease recertification.

At recertification the monthly rate will be adjusted and the cost will be distributed amongst the residents that are utilizing the service.

This procedure has been implemented to avoid multiple cable fee adjustments and administrative issues throughout the year.

All cable equipment will be removed prior to move in.

Approved by Board of Commissioners 12/10/2019