

NOTICE OF SPECIAL MEETING

Notice is hereby given in accordance with Massachusetts General Laws, Chapter 30A, Section 20(c) that a meeting of the Stockbridge Housing Authority will be held at **9:00 a.m. on Tuesday, November 16, 2021 will be a hybrid meeting. Please see the following instructions;**

Stockbridge Housing is inviting you to a scheduled Zoom meeting.
Topic: Stockbridge Housing's Zoom Meeting
Time: Nov 16, 2021 09:00 AM Eastern Time (US and Canada)
Join Zoom Meeting
<https://us02web.zoom.us/j/83033686338?pwd=NURQbzByQ1dqUUkyaVBPejVSSEthQT09>
Meeting ID: 830 3368 6338
Passcode: 129193
One tap mobile
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+1 312 626 6799 US (Chicago)
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Items on the agenda include:

1. Attendance
2. Approval of minutes from the 10/5/2021 AND 10/12/2021 meeting. **Board vote required.**
3. Executive Director's Report. **Vote required.**
4. Financial Reports
 - A. Warrant Reports for the regular operating account and miscellaneous checking for 09/30/2021 through 11/08/2021. **Vote required.**
 - B. Warrant Report for the Section 8 account for the time period of 10/2/2021 through 11/27/2021. **Vote required.**
 - C. Payroll Reports (Adirondack Payroll) for 10/1/2021 – 10/31/2021. This includes all automatic withdrawals for payment for their services, and tax withholding liabilities. **Vote required.**
 - D. September 2021 Financials AND Quarterly/Year End Financials 7/2021 – 9/2021. And all required certifications including the Top 5 Compensation Form. **Vote required.**
5. Public Input
6. Old Business

7. New Business

A. Request to close office the day after Thanksgiving 11/26/2021. **Vote Required.**

B. HILAPP Award for Heaton Court approved in the amount of \$168,823. AND Sustainability Award for an Air Source Heat Pump System in the Community Room Building \$10,736. **Information Only.**

C. Beginning FY 22, request to allow up to one week of vacation pay as compensation in lieu of time off. Update to personnel policy. **Vote Required**

D. Permission requested for Executive Director to carry over 6.75 hours of vacation time to FY22. **Vote required**

E. A request regarding the donation of the butterfly sculpture. The anonymous donor would like it to remain in its present location, and that a plaque be placed in the area that identifies the resident artist. **Discussion and possible vote.**

8. Other Business not Reasonable Anticipated

9. Next Meeting: **To be determined.**

10. Adjournment


Signature

11-10-2021
Date

Secretary of the Board
Title

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